

**South Carolina Board of Barber Examiners
Board Meeting Minutes
9:00am, August 12, 2024
Synergy Business Park
Kingstree Building
110 Centerview Drive, Pee Dee Conference Room
Columbia, South Carolina 29210**

1. Meeting Called to Order

- a. Public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting

2. Introduction of Board Members and All Other Persons Attending

Chairman Paul E. Robinson called the meeting of the S.C Board of Barber Examiners to order at 9:00 a.m. Other Board members participating in the meeting included:

- Renee Patton
- Melissa Jones Horton
- Tony Holloman

Staff members present included: Tracy Adams, Board Executive; Mary League, Advice Counsel; Lakin Raulerson, Staff; Robert Dean, (OIE); Jennifer Stillwell, (OIE); and LeAnna McMenamin, (ODC).

All other persons in attendance: Robin Reibold, Court Reporter; Kortney Garrett; Preston Burton; Sommer Posley; Michael Hill; Alvin Emeterio

3. Approval of Excused Absences

There were no absences.

4. Approval of Agenda

Motion: Approval of Agenda
R. Patton/M. Jones Horton

5. Approval of Meeting Minutes

Motion: Approval of Barber Board Meeting Minutes – June 10, 2024
R. Patton/M. Jones Horton

Motion: Approval of OJT Overview Minutes – June 24, 2024
M. Jones Horton/R. Patton

6. Chairperson's Remarks – Paul E. Robinson

Mr. Paul Robinson gave brief remarks.

7. Board Executive's Remarks – For Information – Tracy Adams

8. Investigation and Disciplinary Reports

- a. **OIE Report – For Information – Robert Dean** – Mr. Dean gave the OIE report for informational purposes only. For year to date, OIE received a total of 128 total complaints, 19 active investigations and has closed 75 cases.

- b. **IRC Report – For Approval – Robert Dean** – Mr. Dean gave the IRC report and the IRC presented 6 cases for recommendation; the IRC recommended 6 cases for dismissals.

Motion: Approval of IRC Report
R. Patton/M. Jones-Horton

- c. **ODC Report – For Information – LeAnna McMenamin** – Ms. McMenamin presented the ODC report for informational purposes only. Ms. McMenamin reported that ODC currently has 20 open cases, 13 pending hearings or agreements, 3 cases that have been closed since the last report in May 29, 2024 and 20 total cases closed for the year 2024.

- d. **Inspection Report – For Approval – Jennifer Stillwell**- For the month of July, 191 inspections were completed, 152 of those were physically inspected, 10 were permanently closed, 27 were not open at the time of inspection, and that included 2 were schools.

Motion: Approval of Inspection Report
R. Patton/M. Jones-Horton

9. New Business

a. Consideration for New School

- i. Blackville-Hilda High School

Motion: Approved pending Prelim and Final Inspection
R. Patton/M. Jones Horton

b. Consideration for Licensure

- i. Shelton Richardson

Motion: Application deferred to next board meeting
R. Patton/M. Jones Horton

- ii. Preston Burton

Motion: Approved for Student Permit
R. Patton/T. Holloman

- iii. Michael Hill

Motion: Go into Executive Session
R. Patton/M. Jones Horton

Motion: Come out of Executive Session
R. Patton/M. Jones Horton

Motion: Denied Licensure; Must go back and compete 1 year of apprenticeship in an active salon or barbershop
R. Patton/M. Jones Horton

c. Final Order Hearings

- i. 2022-67, 2022-111

Motion: Sriver's error will be fixed; Accepted HOR \$900 & \$250 civil penalties to be paid within 90 days
R. Patton/T. Holloman

- ii. 2023-26

Motion: Civil Penalty of \$250 to be paid within 60 days
R. Patton/M. Jones Horton

iii. 2023-103, 2024-16

Motion: Civil Penalty of \$1000 to be paid within 90 days; MOA Accepted
R. Patton/M. Jones Horton

10. Apprentice License Processing Procedures

Motion: Supervision of a Registered Barber or Master Hair Care Specialist in a licensed Salon or Barbershop
R. Patton/M. Jones Horton

11. NABBA Conference

Motion: Approved Tony Holloman (Board Member) to attend the NABBA Conference
M. Jones Horton/R. Patton

12. Board Member Reports

Ms. Melissa Jones Horton discussed the barber completion to the NABBA conference this year. Ms. Jones-Horton requested to add the EBS Conference to the next Agenda to discuss travel reimbursement.

13. Public Comments

No public comments

14. Adjournment

Motion: To Adjournment at 11:25 a.m.
R. Patton/M. Jones-Horton